



# UPPER SHORE REGIONAL COUNCIL

Cecil County  
Kent County  
Queen Anne's County

## Executive Board

William W. Pickrum  
Chair  
Kent County  
Commissioner

David L. Dunmyer  
1st Vice Chair  
Queen Anne's County  
Commissioner

Diana Broomell  
2nd Vice Chair  
Cecil County  
Commissioner

Ron Fithian  
3rd Vice Chair  
Kent County  
Commissioner

Steven J. Arentz  
Secretary  
Queen Anne's  
Commissioner

Vacant  
Treasurer

Senator Steven Hershey  
Delegate Michael Smigiel  
Delegate Jay Jacobs  
Delegate Steven J. Arentz  
Maryland General Assembly

Doris S. Mason  
Executive Director  
dmason@kentgov.org  
[www.linkedin.com/in/dorismason](http://www.linkedin.com/in/dorismason)

## Executive Board Meeting Minutes

**Location:** Upper Shore Regional Council, 122 N . Cross St., Chestertown, MD

**Date:** November 14, 2013

**Time:** 12:30 p.m. – 2:00 pm

**Participants:** William W Pickrum, Chair, Kent County Commissioners; David Dunmyer, 1<sup>st</sup> Vice Chair, Queen Anne's County Commissioners; Diana Broomell, 2<sup>nd</sup> Vice Chair, Cecil County Council (conferenced-in); Steven Arentz, Secretary, Queen Anne's County Commissioners; Senator Stephen J. Hershey, Jr., Maryland General Assembly (conferenced-in); Delegate Michael Smigiel, Maryland General Assembly; John Fiastro, Andi Morony and Doris Mason, Executive Director (participated after closed Executive Session in meeting w/Chair and 1<sup>st</sup> Vice Chair)

### 12:30 pm – 12:35 PM

#### Welcome/ Review of Prior Minutes

Chair Pickrum welcomed all participants and requested a closed Executive session to discuss and review the Executive Director's FY 2014 contract.

### 12:35 pm – 1:00 pm

#### Budget/Fiscal – Closed Executive Session

The Board reviewed the Executive Director's FY 2014 contract and voted against approving the raise. There was no vote cast regarding the budget. Chairman Pickrum will provide Minutes.

### 1:00 pm – 1:20 pm

#### Agenda Shift

**Due to the Closed Executive Session of the Board:** Project Updates were tabled, which were set on the Agenda to be discussed by Executive Director Mason regarding Shorevines.com (Goal 5); Upper Shore Harvest Director (Goal 5); IT Directors Standing Planning Group (Goal 1); Regional Youth Incubator (Goal 6); Meeting @ MACO, December 12, 2013, Rural Area Health Delivery and Planning; and Stakeholders update [with the exception of the discussion on the Bylaw Revisions (Goal 7).]

#### Bylaw Revisions (Goal 7)

The Board was provided with a copy of the USRC Bylaws in their meeting packet with a key code indicating recommended additions/changes in "yellow" and recommended deletions in "blue". Proposed changes were recommended for Article V, Section 1: (a), (c) (1), (f) and Sections 5 & 8 under Membership; Deletions were recommended under Article VI, Section 6 and an addition under section 2 - Officers; Deletions and Additions were recommended under Article IX, section 3 under Meetings and Additions were recommended under Article XIV –Governing Rules.



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Chair Pickrum and 1<sup>st</sup> Vice Chair Dunmyer indicated after the meeting that one change was made to the By-laws, which will allow Conferenced and email voting.

**1:25 pm – 1:40 pm**

## **New Business/Open Forum**

N/A

**1:40 pm – 1:50 pm**

## **Summary and Action Steps**

There were no summaries or action steps shared. Meeting concluded @ 1:50 pm.

**1:50 pm – 2:05 pm**

Chair Pickrum and 1<sup>st</sup> Vice Chair Dunmyer met with Executive Director Mason regarding Board decision regarding the Executive Director's FY 2014 contract. Chair Pickrum stated that he took minutes of the closed session and would prepare them to share with Executive Director Mason at a later time.