



UPPER SHORE REGIONAL COUNCIL

Cecil County
Kent County
Queen Anne's County

Executive Board

William W. Pickrum
Chair
Kent County
Commissioner

David L. Dunmyer
1st Vice Chair
Queen Anne's County
Commissioner

Diana Broomell
2nd Vice Chair
Cecil County
Commissioner

Ronald Fithian
3rd Vice Chair
Kent County
Commissioner

Steven J. Arentz
Secretary
Queen Anne's
Commissioner

Vacant
Treasurer

Senator Steven Hershey
Delegate Michael Smigiel
Delegate Jay Jacobs
Maryland General Assembly

Doris S. Mason
Executive Director
dmason@kentgov.org
www.linkedin.com/in/dorismason

Upper Shore Regional (Full) Council Meeting Minutes

Location: Bridges Restaurant, 321 Wells Cove Road, Grasonville, MD

Date: September 19, 2013

Time: 1:30 pm – 4:00 pm

Participants: William W Pickrum, Chair, Kent County Commissioners; David Dunmyer, 1st Vice Chair, Queen Anne's County Commissioners; Diana Broomell, 2nd Vice Chair, Cecil County Council; Steven Arentz, Secretary, Queen Anne's County Commissioners; Delegate Michael Smigiel, Maryland General Assembly; Delegate Jay Jacobs, Maryland General Assembly; Doris S. Mason, MSW, Executive Director

3:30 PM – 3:35 PM Welcome/ Meeting Purpose

Chair Pickrum welcomed all participants and indicated that the purpose of the meeting was to review the budget and discuss personnel matters.

3:35 PM – 3:50 PM Budget/Fiscal

A copy of the USRC budget was presented to the Executive Board. The proposed budget for FY 2014 was reviewed and discussed. A review of the total allocations and funding sources was presented. A special note was made that the USRC is currently applying for the Rural MD Council/Department of Agriculture (MAERDAF) grant in the amount of \$24,900.00 for a second Phase of the Harvest Directory project.

A chart outlining the grant history (reflecting a nearly 50% increase since FY 2010) of the Upper Shore Regional Council was also presented to the Board and reviewed.

A draft of the USRC Bylaws was presented for proposed changes after receiving feedback from Executive Board Members. The Council voted to accept the June, 2013 Full Council meeting minutes.

3:50 PM – 3:55 PM New Business/ Open Forum

No new business was discussed. Executive Director Mason discussed the upcoming agenda for the Winter MACO conference. Minutes from the March 21, 2013 full council meeting were voted on and approved. December 13, 2012 minutes were presented, but due to a lack of time, no vote was taken.

3:55 PM – 4:00 PM Summary of Action Steps/Closing

Executive Director Mason discussed the proposed updates to the Bylaws based on feedback received. The meeting was closed by Chair Pickrum at 4:00 pm.